



BAYFRONT CHARTER HIGH SCHOOL COMMUNITY COUNCIL MINUTES 12-1-14

Community Council Members: Eddie Lindo, DeShonda Roberts, Glendora Tremper, Lupita Trujillo
CC Staff: Kevin Riley, Elisa Aguirre, Ryan Santos

Not Present: Elisa Aguirre, Yazmin Moran

Presented By	AGENDA ITEM	ACTION	BACKGROUND	Person Responsible	Next Steps
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MINUTE AGENDA ITEMS

Dr. Riley	Welcome				
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AGENDA ITEMS FROM COMMUNITY COUNCIL MEMBERS

Ms. Trujillo	Safety Concerns & Expansion for Next Year	<p>CC discussed general safety concerns:</p> <ul style="list-style-type: none"> • Mrs. Trujillo raised question regarding the role of security and relationship with Bayfront? How often does university students access to Bayfront's front entry? • CC members discussed the monitoring of restrooms considering that Bayfront shares bathroom with adults on campus • CC member shared that her daughter felt uncomfortable when she left restroom and there were a group of USU male students heating up food • Recommendation that there be more boundaries with Bayfront and USU with respect to common areas (bathroom) • Dr. Riley assured CC that staff will continue to monitor and provide supervision in halls; Elisa has clear sight line down the hallway • Safety related to sports- walking to and from practice @ Mueller. J. Street park will be used more for next sports season • Drop off and pick up system because cars are trying to make U-turn, possible solution create arrows on ground, or information at newsletter 	<ul style="list-style-type: none"> • After meeting, students were in sofa area and security guard was sitting in this area with his phone 	Dr. Riley	<p>Staff to meet with USU staff to discuss entry points</p> <p>Need for solution for restrooms next year/modifications</p> <p>Explore use of security cameras outside of bathroom</p> <p>Address safety topics in the newsletter</p>
Ms. Trujillo	Bayfront Newsletter	<p>Proposed that BCHS develop and publish a monthly Newsletter:</p> <ul style="list-style-type: none"> • Parent requested that CC/BCHS develop a newsletter with information about events because she did not know about 	<p>BCHS currently posts information on its website. Events are not always listed. Mueller has published a Newsletter over the years. CC will need to play a roll in making sure the newsletter gets home and that parents read it.</p>		<p>Dr. Riley to create template for students to create Monthly</p>

		<p>Homecoming event (parent wanted to know how many parents were chaperoning)</p> <ul style="list-style-type: none"> • Maybe weekly, but most likely on monthly basis • Newsletter may be student-led (like a newspaper), possibly ASB, may be an elective (journalism) • May be an opportunity for students to use graphic design, writing skills, art skills • Dr. Riley can create template that has consistent information (monthly events, student issues, sport schedule, top songs) but can be student-led • Other Topics: nutrition, traffic safety, safe routes to school, calendar, events, common core, athletics, etc 			Newsletter.
Ms. Trujillo	Expansion for Next Year	<p>CC discussed USU lease and long-term plan for Bayfront:</p> <ul style="list-style-type: none"> • Discussion with regards to when/if Bayfront will take over lease/building • Dr. Riley shared that context of water/sewer system and challenge of creating bathroom specifically for Bayfront • Water availability impacts ability to provide lunch program • CC member brought up question regarding future Lunch Program-- that students may not have access for food because this may be their own source of food • Dr. Riley reported that 30-35 students pass on our nutrition program on a daily basis, • CC member brought up idea of healthy food vending machine; Vending machine that sells food, called Fitzzy Foods, more vending machines food related 	<ul style="list-style-type: none"> • USU has been supportive of Bayfront • Lease of USU \$750K each year and has building till 2020 • 18 classrooms currently built on site 		
Dr. Riley	Council Priorities for 2014-2015	<p>Dr. Riley asked CC to identify priorities for 2014-15. CC agreed on some themes that have been discussion topics in all 3 meetings:</p> <ol style="list-style-type: none"> 1. Student Safety 2. Future growth plan 3. Improving communications between home and school 4. Accreditation process 5. New Ideas 	<p>The responsibility of Bayfront Community Council, as per charter, is:</p> <p>To insure all students are participating in meaningful activities that build pathways toward college and careers; To represent the interests of all parents and partners in improving operations of the school; To improve overall communication between school staff, parents and community partners; To insure that the school programs and learning opportunities reflect broad community interests; To include Charter Alliance representatives in opportunities to shape the high school program and direction; To assist in creating wide network of support for BCHS; To assist the school in providing students at BCHS with rich, community-based learning experiences, especially through field studies, mentorships, work study, internships, and service projects; To serve, as needed, on panels for</p>		

AGENDA ITEMS FROM EXECUTIVE DIRECTOR

<p>Dr. Riley</p>	<p>1:1 Laptop Program: Update</p>	<p>Dr Riley presented update on latest developments with 1:1 Laptop Program:</p> <ul style="list-style-type: none"> • Dr. Riley reported that nearly half of students have taken laptops home • He also shared that Bayfront has purchased laptops carts to store and charge the student laptops that will remain at Bayfront • CC Members raised questions as to: How are laptops being used? Whether students need laptops for homework? Projects? And in fact whether or not they need to take it home? • Dr. Riley shared that the use of laptops as instructional tools will continue develop 	<p> BCHS initiated a 1:1 Laptop Program in October with the official Parent Meeting held on November 13. Bayfront Community Council Members were instrumental in revising elements of the Digital Use Policy.</p>		
<p>Dr. Riley</p>	<p>Service Learning Program (SLP)</p>	<p>Dr. Riley provided information regarding the SLP program currently under development at Bayfront:</p> <ul style="list-style-type: none"> • CC discussed the need to develop meaningful SLP projects that have depth and provide students with skills necessary to work in teams • CC members saw this as an opportunity to develop students’ ability to work in groups, their organizational skills, and their sense of purpose • SLP program will be reviewed and discussed in next meeting with Michelle Saflar 	<p>Michelle Saflar, teacher at Mueller who has recently completed her administrative credential, has researched the best practices used in top high school Learning Service Programs and developed a framework for Bayfront to build upon</p>	<p>Dr. Riley, Dr. Santos & Michelle Saflar</p>	<p>Michelle Saflar will attend next CC meeting</p>
<p>Dr. Riley</p>	<p>Student Parent Handbook</p>	<p>Dr. Riley introduced DRAFT of the Student/Parent Handbook online:</p> <ul style="list-style-type: none"> • Dr. Riley explained that the handbook will continue to evolve and develop • Dr. Riley will send these out to CC to review for final approval, but this will be a updated document • The goal is to have a solid version by the end of year and as Bayfront’s program changes, this will continue to shift and develop • CC recommends that community notified of changes that occur in handbook • CC recommended that Bayfront staff inform parents know of handbook for newsletter 	<p>High school handbooks address policies, systems, expectations, standards, and other critical elements of any school organization. Since Bayfront is a new high school, many of our policies are emerging as the year progresses. The need for flexibility—and readability—has been the main impetus for having the Handbook developed on line.</p>	<p>Dr. Riley</p>	<p>Dr. Riley will send handbook out to CC members to review</p>
<p>Dr. Riley</p>	<p>Bayfront Winter Athletics (Sport Court)</p>	<p>Dr. Riley provided a general update on the plan for Winter sports:</p> <ul style="list-style-type: none"> • Dr. Riley explained that students will sign up for Winter Sports this Friday • Boys and Girls Soccer and Basketball teams will be available 	<p>Bayfront is now officially a member of the Frontier League, which is under the jurisdiction of the Southern Section of CIF (California Interscholastic Federation).</p> <p>Bayfront has committed to boys and girls</p>		

		<ul style="list-style-type: none"> Students can do both sports if they decide Dr. Riley explained that if we don't have numbers for soccer, back up plan will be to play with YMCA as a co-ed team Total Gym donated \$10K for sport court The Sport Court will be installed tomorrow pending rain 	basketball and boys and girls soccer. The actual number of teams will be determined by student interest.		
Dr. Riley	Teach for American Conference (Nov 13)	<ul style="list-style-type: none"> Item was not discussed due to lack of time 			
Dr. Riley	December Charter Board Meeting: Preview	<ul style="list-style-type: none"> Next meeting is Thursday, December 4. CC representatives (Ms. Trujillo and Ms. Roberts) will identify the charter goals that they are most positioned to influence (e.g. Parent engagement) as well as initiatives that have been launched to achieve those goals. 	The Charter Board meets quarterly. Each committee and council is tasked with presenting how they are addressing the charter goals.		CC Board members to meet with Dr. Riley to plan for upcoming meeting

Roundtable:

- CONTINUED THEMES FOR COMMUNITY COUNCIL:
 - Safety
 - Communication
 - Expansion/Growth
 - Academics
 - New Ideas
- CC Member discussed need for racial sensitivity discussion due to the use of N word, threats, bullying towards some Black and Caucasian kids, ignorance, and using terms, open classroom talk about where teacher (need for training for staff)
- Parent Engagement: Think of ways for parents to volunteer at Bayfront; Dr. Riley stated that there was an immediate need for parent volunteers to drive for sports.

Agenda Items for next Meeting:

- Dr. Riley shared that all board meeting minutes will be kept on Bayfront website under tab: Charter Board
- Open House in January, CC to be invited to continue visibility**

Next Meeting: January 12, 2015 @5:30

