

CHARTER BOARD MINUTES 8-16-16

Board Members Present: Esbeidy Campos, Paulina Romero (BCHS SC); Jon Strassman (MCS PC); Judith Estrada (MCS LC); Michelle Saflar (MCS ILT); Cara Hetrick (BCHS LC); (DeShonda Roberts, Lupita Trujillo, (BCHS CC); Melinda Jones (Student Serv); **CVESD:** Ernesto Villanueva; **Chair:** Kevin Riley, Maureen DeLuca, **Staff:** Marisol Robledo, Jack Larkin, Ron Dyste, Ryan Santos, Conchita Yescas

Not Present:

Presented By	AGENDA ITEM	PRESENTATION SUMMARY/ COMMENTS	ACTION: INFO REQUEST/ PROPOSAL	BACKGROUND/PURPOSE	NEXT STEPS
I. WELCOME/INTRODUCTIONS					
<i>The governance structure for Mueller Charter School and Mueller Charter Leadership Academy (MCLA) will have the primary responsibility of working toward the charter mission of 90% student academic proficiency and the other goals described in Element Two of our Charter.</i>					
Dr. Riley	Welcome	Welcomed everyone to the first charter board meeting			
All	Introductions	<p>Charter board members introduced themselves. Dr. Riley shared that Ernesto Villanueva is the new Superintendent representative because Mr. Tessier has been assigned to a new position. Reminded everyone that Mr Villanueva is the voice of the superintendent during our charter board meetings.</p> <p>Introduced Eileen Logue, financial consultant, who has been working directly with Mueller/Bayfront leadership.</p>	Mr. Tessier shared that it was a pleasure serving on the board for two years.	The Charter Petition requires that the CVESD Superintendent name a designee to represent him/her on the Charter Board.	
Dr. Riley	Purpose of the Charter Board	Reminded everyone the purpose of the charter, as defined by the Charter Petition.		Element 4 of our Charter Petition describes responsibilities of the Charter Board.	
Dr. Riley	Board Resources and Materials	Shared that everyone should have received a charter board binder with a charter petition enclosed.	Several members expressed having a charter petition already. Conchita will provide charter petitions to members in need of one.		
Dr. Riley	Approve 16-17 Board Members	Proposed that, at the beginning of each year, the Board should confirm that each Board member is a representative of a constituency described in the Charter Petition.	<p>Dr. Riley presented “Operating Agreements” that have been decided in the previous two years of the Charter Board.</p> <p>The Charter Board approved this proposal.</p>	<p>The “Operating Agreements” are an evolving list of procedures, policies, or statements that clarify how the Board conducts business.</p> <p>In the 2015-16 school year, several Board members argued that the representative for 7-12 “teachers” was not a classroom teacher. That individual was replaced.</p>	

II. COUNCIL REPORTS

To monitor implementation of, and adherence to, all Elements of the Charter Petition and Local Control Accountability Plan; The Charter Board will request, review and monitor qualitative and quantitative data that reflects the organization's progress toward achieving all goals stated in Element Two of the Charter / Local Control Accountability Plan (LCAP)

Dr. DeLuca	2015/2016 Achievement at Mueller	Shared that Mueller students had extraordinary results on last spring's CAASPP testing. Mr. Tessier added that Mueller was ranked # 1 in math growth among the other 45 schools.			
Dr. Riley	2015/2016 Achievement at Bayfront	Shared that 19 students at Bayfront took the Spanish AP class and all of them passed.			
Dr. Riley/ Dr. DeLuca	Local Control Accountability Plan	<p>Disseminated the 4 main goals of the charter. Dr. DeLuca shared that a dollar amount was placed next to each goal. Reminded the board that these are all projections. Also shared that the action items from each goal came out of ideas generated by the leadership councils, parent councils, and ILT.</p> <p>Dr. Riley shared that we are currently looking for 70% achievement results across all grade levels, 80% next year and 90% the following year.</p> <p>Dr. Riley clarified that LCFF funding is provided to serve a high priority category of students and must be allocated to support our goals.</p> <p>Eileen Logue explained how the Local Control Funding Formula (LCFF) compliments our Local Control Accountability Plan (LCAP).</p>		Mueller's original LCAP included 18 separate goals. These were condensed to 4 last spring, and were approved by the Charter Board.	
Dr. Riley	Field Renovation at Mueller	<p>Shared the progress of Mueller's field renovation. Shared that the cost for the renovation is approximately 1.3million dollars. Shared that 1.1 million dollars were already reserved in our budget. However, thanks to Eileen's knowledge of charter schools funding opportunities, we applied for a grant and received \$975,000.</p> <p>Added that it is great to have Eileen being part of our team because she continuously finds additional funding for charters. Also shared that she will be continuously looking for additional grant and funding opportunities.</p>		The field renovation is described in our LCAP and is a top priority for Mueller in the 2016-17 school year.	
Dr. Riley	Committee Reports in Future Meetings	Shared that in future meetings, the committee representatives will be reporting.			

III. BUDGET REPORT

To monitor overall Budget expenditures for conformance with LCAP.

Eileen Logue	2016/2017 Preliminary Budget	<p>Reported that when she meets with Dr. Riley and Dr. DeLuca, they work with the accounting information provided by Chula Vista School District. Clarified that in September she will be providing a more detailed budget. Shared that we will be receiving the College Readiness grant for Bayfront, which will be a minimum of \$75,000.</p> <p>Also shared that there is additional money for high school students for after school programs. Shared that there is a lot of restrictions with federal funding, and it adheres to different requirements, but it is definitely worth the time.</p>	Mrs. Roberts asked for clarification on the funds for after school programs. Ms. Logue shared that we will be submitting an application very soon, and she believes the school will qualify.		
Dr. Riley/ Dr. DeLuca	LCAP Budget Priorities	Dr. Riley proposed that we schedule a budget meeting in September with detailed numbers from last year, and a budget program, so that all council members become very familiar with the budget. Shared that she will also be going over the budget with leadership councils, parent		Since 2000, Mueller has operated as a fiscally responsible charter school. Each year, our site has produced excess savings which have contributed to a substantial reserve.	

Dr. DeLuca/ Eileen Logue	Budget Workshop	Dr. DeLuca proposed dates for future budget workshop meetings.	<p>The Board agreed to the following dates:</p> <p>MCS/BCHS Staff: Friday, September 16 at Mueller @ 2:30</p> <p>Parent Council: Monday, September 19, time TBD</p> <p>Charter Board: Thursday, September 22 at 6pm at Mueller</p>		
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IV. DIRECTOR'S REPORT

The Charter Board will maintain the process and timelines for evaluating the Executive Director previously described under Director's Advisory Council and contained in Operating Guidelines.

Dr. Riley	Director's Evaluation 2015-16	<p>Dr. Riley reminded the Board that they are obligated by the Charter Petition to monitor and evaluate him.</p> <p>Provided a copy of last year's evaluation and demonstrated how every recommendation is woven into his professional goals for this year.</p>		<p>The primary responsibility of the Charter Board is (in part), "to select, monitor, and supervise the effectiveness of the Executive Director.</p> <p>The Charter Petition describes how the evaluation process is to proceed.</p>	
Dr. Riley	Director's Professional Goals	<p>Disseminated his 2016/17 Professional Goals.</p> <p>Theme 1: Think Strategically. Leadership Goal 2: To create pathways that enable all Mueller and Bayfront stakeholders to work collaboratively as one, K-12 system, in pursuit of common charter goals.</p> <p>Theme 2: Drive for Results Leadership Goal 2: To monitor quantitative and qualitative data regarding academic, assessment, attendance, financials, and other</p>	Mr. Tessier commended Dr. Riley for his goals.		

	Proposed: Request for Information	Proposed that we add to our Operating Agreements a statement that the Board chair will promptly provide members information upon request, so long as that information is consistent with the California Public Records Act.	Charter Board approved that we abide add the statement to our Operating Agreements. A summary (brochure) of the California Public Records Act was provided.	Information was requested during the 2015-16 school year that was protected by the California Public Records Act. While the Act entitles citizens to a very wide range of access, it does protect specific areas—including advice from legal counsel.	
	2016-17 Calendar of Meetings	The Board calendared future meetings.	The board agreed to meet on the following dates: Thursday September 22 at Mueller at 6pm. Thursday, December 8 at Bayfront at 6pm. Thursday,, March 16 at Mueller at 6pm. Thursday, May 18 at Bayfront.at 6pm.		

VII. Closing

Ms. Roberts shared that she's excited to be back, and is happy that her Community Council has grown this year.

Ms. Hetrick said she's excited for a new school year.

Dr. DeLuca shared that we are off to a great start.

Mr. Tessier congratulated the charter for the great things that are happening. Thanked everyone for working so hard.

Mr. Villanueva shared that he's excited about this opportunity and takes the commitment seriously. Mr. Villanueva also shared that having by having the goals laid out clear the way they are, they are easier to get them accomplished. Expressed being excited to see the new field.

Ms. Estrada shared that she's looking forward to this year. Thanks Dr Riley for sharing his goals.

Mr Strassman shared that he likes the goals and excited about the field. Thanked the board.

Ms. Jones is excited for the collaboration.

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